

Saguache County Board of Commissioners met in regular session
Tuesday, July 15, 2008 with the following present:

Sam Pace, Chairman
Mike Spearman, Vice Chairman
Ben Gibbons, County Attorney
Wendi Maez, Co-Administrator
Lyn Zimmer, Co-Administrator
Melinda Myers, Secretary and Clerk to the Board

Commissioner Joseph was representing the BOCC in Denver testifying at the CO Oil & Gas Conservation Commission.

Meeting called to order by Chairman Pace at 9:05 A.M.

Under Additions or Deletions to the Agenda:

1. Executive session for personnel issues
2. Clerk's office – upgrade scanner quotes.

Spearman moved to approve the agenda. Pace seconded the motion. The vote was two Ayes.

Spearman moved to enter into Executive Session at 9:10 A. M. for personnel purposes under CRS 24-6-402(4)(f)(i) and for legal purposes under CRS 24-6-402 (4)(b). Pace seconded the motion. The vote was two Ayes.

Spearman moved to return to regular session at 9:25 A. M. Pace seconded the motion. The vote was two Ayes.

Introduction of Guests: Matie Belle Lakish – Crestone Eagle; Jeff Shook – Saguache County Planning Commission.

Jackie Stephens - County Assessor:

Pace moved to approve the tax abatements on Baca Grande, Chalet I, Lots 326C for Shumei International Institute Inc. and Baca Grande, Chalet I, Lot 888 and Chalet II, Carefree Tract Rec#339034. Spearman seconded the motion. The vote was two Ayes.

- Abatements on several tax exempt religious organizations including Dharma Ocean Foundation and Shumei International Institute, Inc. in the Baca Grande Subdivision.

Reading and approval of minutes:

Pace moved to approve the minutes of July 8, 2008 as amended. Spearman seconded motion. The vote was two Ayes.

Review of Mail:

1. **The Rio Grande Water Conservation District** sent the Draft-Agenda for the July 15, 2008 Board of Directors Meeting. (7/8/08)
2. **Colorado Counties, Inc.** sent a reminder notice for the August 1, 2008 Election of the NACO Public Lands Committee. The elected members will serve two-year terms on the NACO Public Lands Steering Committee. Interested parties in standing for election or to be placed on the ballot should fax 303-861-2818 or email (gpingenot@cccionline.org) a letter of interest to the attention of Gini Pingenot at Colorado Counties, Inc. by close of business Friday July 18, 2008. (7/8/08)
3. **Rod Sawyer, President of the Northern Saguache County Fire Protection District** sent a thank you to the Saguache Board of County Commissioners for the support in acquiring the \$12,000.00 grant for the purchase of thermal imagers and gas detectors for the Fire Department. (7/9/08)
4. **William Saunders** sent a request for a Real Property Protest. (7/11/08) Assessor Stephens has been out in the field and will contract out appraisals to get even more coverage.
5. **Timothy J. Monahan**, First Assistant Attorney General sent information in regards to the Colorado State Law C.R.S. S 30-15-302 which authorizes the Boards of County Commissioners to restrict the use of firearms in unincorporated areas that meet certain statutory requirements, specifically where the average population density meets or exceeds one hundred persons per square mile. Monahan requested the Board of County Commissioners complete an inventory of the areas designated within Saguache County along with copies of the resolutions that designated such area(s), and the legal description(s) of the designated areas. All documents should be sent to Pete Johnson, Legal Intern, Natural Resources and Environment Section, Office of the Attorney General, 1525 Sherman Street, Denver CO 80203 or the documents may be faxed to 303-866-3558. Questions or concerns may be directed to Pete Johnson by calling 303-866-6573 or via email at Peter.Johnson@state.co.us. (7/11/08)
6. **Timothy J. Vrudny, P.E., District Engineer** for the Water Quality Control Division sent a copy of a Sanitary Survey of Community Water System sent to Edward Davis, KV HOA, Inc, Moffat Colorado.
7. **Michael Blenden** sent a letter thanking the Board of County Commissioners for comments on the Memorandum of Understanding that would establish Saguache County as a cooperating agency in the preparation of the environmental assessment (EA) of oil and gas and exploration on the Baca National Wildlife Refuge. Blenden clarified that the U.S. Fish and Wildlife Service would like to

- continue to work with the Board of County Commissioners on all elements of gas exploration on the Baca NWR. Blenden is interested in taking advantage of the resources Saguache County has offered to monitor exploration activities as well as conduct remediation that may result. Blenden would like to discuss with Saguache County the role in any future NEPA analysis before the formal process is initiated to avoid all the problems that come with trying to forge a cooperative agreement for a process that is underway. (7/14/08) Maez will schedule Blenden to come to a Board meeting in August.
8. **Dale Becker, President of the San Luis Valley Fair Board** sent a letter in reference to a meeting with Dan Davis on Tuesday April 15, 2008 concerning Conservation Trust moneys to cover the remaining balance for the purchase of metal panels used for livestock at the San Luis Valley Fair. Becker requested Saguache County send \$2,189.00 to the San Luis Valley Fair Board for half of the purchase price, the other half was submitted to Alamosa County for reimbursement. (7/14/08)
 9. **Red Willows Inc**, sent information that on August 18, 2008 the contract as State Designated Entity for Non-Emergent Medical Transportation ends. Red Willows is interested in a new contract with the six counties and would like input in regards to any revisions or changes of operations to better serve current conditions. Comments or questions should be directed to Rick or Kindra Lambert, owners of Red Willows, Inc, dba San Luis Valley Transportation at: PO Box 1316, Alamosa CO 81101, via email at rdlalamosa@yahoo.com, Telephone 719-589-5734 or via fax 719-587-9047. (7/14/08)

Commissioners' Reports-Updates of Meetings:

Sam Pace reported:

- Attended the hot dog social and fundraiser to send a student to Washington D.C.
- Spoke to William Saunders on tax assessment issues.
- Spoke to numerous Baca residents on the issue of installation of a makeshift culvert and road on a creek in the Grants. The State Army Corps of Engineers will not address it because the creek is not a tributary. Maez will investigate further.

Mike Spearman reported:

- Met with Idaho Pacific Potato representatives on their planned expansion and need for a new natural gas line. Spearman is working on bringing all the parties to the table to get the pipeline built.

Lynn Zimmer and Wendi Maez - CO-Administrators:

- Scoping letter for Solar comments was signed by the Board.
- Deb Downs of DOLA has approved the request to re-do the concrete in the front of the courthouse. The job will need to be put up for bid.
- Sales Tax Grant info has been sent to newspapers and department heads. Commissioner Joseph will post the info on the website also.
- Signed contract has been received from Steffens Plumbing and they have started on the heating system project.

- We have not heard back from Dario Archuleta or Larry Ward or Ed Nielsen concerning the Gunnison Water Shed Weed Committee.
- Cell phones have been received for Commissioners Pace and Joseph and Co-Administrator Maez.

Break

Wendi Maez - Land Use Administrator:

- Received a request from the Crestone End of Life Project to increase the amount of burns from 4 per year to 8 per year. The yearly review of this application will not be until October 2008 but they are in need of this increase now. Pace suggested tabling it to the next meeting.

Pace moved to approve the lot consolidation for Juli Bubbins Baca Grande, Grants lot 1558 and 1559. Spearman seconded the motion. The vote was two Ayes.

- Juli Bubbins – Lot Consolidation request for Baca Grande Grants Lots 1558 and 1559. The CBPC recommended approval of this request at their July 9, 2008.
- The BOCC does not want to take ownership of the Crestone Baca Land Trust lots in the Baca Grande unless the BGPOA Board will waive the Association fees. Maez will let the CBLT know the decision of the BOCC, she will contact Jillian Klarl, realtor and member of the CBLT Board to inquire to the BGPOA.
- Resolution for new Oil & Gas regulations and Exhibit A was reviewed and signed.

Ben Gibbons – Attorney report:

- Many County Attorneys want to file an amicus brief for CCI on Senate Bill 199 and other debrucing amendments. Gibbons will report next meeting as the events unfold.

Dan Warwick - Under Sheriff:

Pace moved to adopt the 2006 Colorado Model Traffic Code and fine schedule as set by the Colorado Legislature to be amended from time to time. Spearman seconded the motion. The vote was two Ayes.

- Mode Traffic Code fine revision – the State has passed and revised MTC and fine schedule in House 081010.

Adjourned for Jail Tour and then lunch at 11:44 P.M.

Meeting reconvened at 1:04 P.M.

Randal Arredondo - Supervisor Road & Bridge and Land fill report:

- Presented a 5 year plan for the Road and Bridge and Landfill departments. Commissioners will review and give feed back.
- Looking into installing fuel price tracking software to get the best price.
- Working on getting the new hot plant on line.
- Planning to go to inspect the Hollenbeck site near Gunnison on July 17 at 9:00.
- Inquired about reclaiming some of the tax mil levy back from the General Fund. Road and Bridge fund will see a short fall of \$21,000 in 2008 and \$204,000 in 2009.
- Arredondo would like raise the landfill fees to increase revenue. Spearman would like to see a comparison of surrounding counties fees.

Donna Newsom - Nursing Director:

- Plans for the Fitness facilities are moving along in terms of the equipment purchases and employee training. We are somewhat slowed down in the Saguache office pending the purchase of the building.
- Violet Vigil from the Saguache office and Yoana Palacios from the Center office have recently completed the Healthy Living Academy through Stanford University and CDPHE. This will allow Saguache County Public Health to begin offering classes in Chronic Disease Management. We are excited about being able to offer this to our citizens. Donna Newsom, Violet Vigil and Yoana Palacios also just completed Cholestec training. We will be working with Rio Grande Public Health to begin screening county employees' for cardiovascular risk factors. We will be going to all the work sites to do these screening. SCPH has another session of Diabetes Cooking classes starting July 15. This is being taught by the Colorado State Extension and runs for 6 weeks.
- The Food Bank is doing well. Nancy Jo Armenta has served 29 county residents during June. The total number of men 6, women 9 and children 14. The estimated value of food distributed was \$609.
- The STEPP grant renewal has been received and approved in the amount of \$38,647. This cycle started July 1, 2008 and runs through June 30, 2009. Epidemiology Report: Saguache County continues to conduct TB investigations in Center. We have been busy with contacts and skin testing. We have no reports back form the CDPHE indicating any active cases.
- SCPH has purchased an automated external defibrillator (AED) for the Court house. We will be training various employees in the building on its proper use. SCPH has also started certification of all Public Health employees in basic first aid, adult/child CPR and automatic external defibrillator use. We also have started training other department employees within the county. Our entire PCP Agency field staff will be certified by October. SCPH has purchased two gasoline powered generators, oxygen equipment and other personal protective equipment.

This will be stored in Crestone, Saguache and Center. We also have a total number of 5 staff and volunteers that have received the Colorado Department of Health and Environments training on Medical Surge. Vince and Mary Palermo from Crestone completed the training today. This training is mandatory for public Health and soon the Emergency Managers within the state. This is part of the state emergency preparedness and homeland security plan for Colorado. Our county has some unique concerns related to medical surge because of not having a hospital within our county. We applaud the ongoing enthusiasm demonstrated by the various department heads and commissioners to train and prepare for disasters.

Penny Bruce - Library Administrator:

Programs –

- Headstart classes, and our weekly story hour program, ended the last week in May and were followed by the start of our Summer Reading Program for children on June 5. Our attendance is much better than last year with an average of ten kids/week and we're looking forward to counting the total number of books the children read and its sure to be another record-breaking year. Our theme for the year "Grow to Love Reading" has had the kids involved in some hands-on gardening in our two new raised beds and a flower garden under our crabapple tree.
- The Teen Reads book club program also started on July 5 and we agreed to meet every Thursday afternoon for informal discussions of a variety of books. To date one to three teens have attended every week and we've read and discussed 4 books. We're now starting our fifth choice and waiting for copies to arrive from other libraries through the ILL system.
- The adult book club meeting at the library in June was well attended and our next meeting is July 27.
- Fund-raising - completed the on-line training that was required for the Gates grant and we are now ready to spend the funding to up-grade our computers. The Friends of the Library organization was instrumental in securing this grant and donated the matching funds. Members of Friends volunteered to help dispose of our old stockpile of electronics and agreed that a consultation with the owners of the computer store in Monte Vista would be a good first step. The Friends also helped organize our sale table at the Memorial Day celebration, which raised over \$300 by selling bread, books and bedding plants. The library will be having a sidewalk sale of used books on Saturday, July 19, in conjunction with the Saguache Town Flea Market event and we plan to have a booth at the Fall Festival.
- Memorial contributions continue to come in from the families of Gladys Hazard and Marcus Conley, both long-time supporters of the library who asked to be

remembered in this way.

- Head librarian, Carla Mondragon, has solicited donations of reading prizes for our Summer Reading program from Walmart and Alco, something she does every year if the kids do an exceptional amount of reading that needs rewarding.
- We received the latest application for the county's Sales Tax Revenue grant and we've already begun the process of re-applying.
- The library submitted a grant application to the El Pomar Foundation just in time for their June deadline. We're asking for \$10,000 in operating expenses and program funding, we've been informed that their decision will be announced in January.

Administrative news –

- The library staff has submitted our First Request for the 2009 budget and both staff members plan to attend the budget meeting on August 8.
- We also attended the meeting for county department heads and look forward to the next meeting in September and to working in closer cooperation with the other county departments.
- Our patrons, and especially the members of Friends, have been very gratified to see the Caroline Critcher painting back on our wall. The president of Friends, Kate Vasha, has volunteered to create a historically themed display that will highlight this beautiful asset.
- The library staff members will also attend the meeting on July 28 to discuss the re-vitalization of Saguache in an open forum. We're very excited to see progress being made that will boost the town's economy and quality of life and we hope to remain a vital part of the future of Saguache.
- In compliance with the memorandum about performance and personnel evaluations, we have filled out the "Goals" portion for our department and will supply copies.

Pace moved to convene as the Housing Board at 2:30 P.M. Joseph seconded. The vote was two Ayes.

Pace moved to adjourn the Housing Board and return to regular meeting at 2:57 P.M. Joseph seconded. The vote was two Ayes.

Chella Coleman - Housing Director:

Quarterly revenue and expense review:

- Co-administrator Zimmer has been working with Nursing Department on their bookkeeping procedures but still need some questions on shortfall answered.
- Zimmer will be meeting with Treasurer Trujillo to make sure all the financials are accurate.
- Land Use budget reflected the down turn in the building market, which decreased revenues. The publication line item was over due to the oil and gas regulations process.
- Road and Bridge will be working hard to keep under budget with the high gas and oil prices.

Pace moved to move \$23,000 from General Fund to Nursing Fund. Spearman seconded the motion. The vote was two Ayes.

Respectfully Submitted

Melinda Myers Secretary to the Board of County Commissioners

Minutes Approved August 5, 2008

Chairman of the Board

Attest

Commissioner

Commissioner